



Application for Membership

Conditions of acceptance into the Buying Group:

Any prospective member district will:

1. Be located in the geographic area served by all bidding vendors, which is generally the area south of Plymouth, north of the Massachusetts border, and from the Vermont to Maine borders. Even if a district is within this area, acceptance into the Group may be denied if a district or school is in a location that is not easily accessible or too far from a current member.
2. Provide the bid administrator with REALISTIC projections of items to be purchased during the bid year, and actually purchase these items, in accordance with the specifications of the bid from the successful vendor(s) for the bid year.
3. Have an average grocery drop size of at least \$500 for all locations on a given delivery day. Certain exceptions to these amounts MAY be considered by a vote of existing Buying Group members. Districts may order every other week to meet this minimum.
4. Attend and participate in all regularly scheduled meetings.
5. Defer any comment on the Group or its activities, whether to vendors, the press or any other PUBLIC forum, to the current Buying Group Coordinator(s) for the sake of having one voice.
6. Must have an active e-mail address, Microsoft Word and Excel, and be able to open and send attachments in these formats.
7. Pay the Annual Fee for Service to the Bid Coordinator for each bid year.
8. Be approved by a majority vote of existing group.

The membership reserves the right to accept or deny admittance to any applicant

By signing below, I agree to abide by all membership requirements of the New Hampshire Buying Group. Furthermore, I understand that although the Buying Group negotiates price with vendors, all business transactions occur between the vendors and the individual school districts in the Buying Group.

Signature

Date

General Information:

School District: _____ Director's Name: _____

Address: _____ City: _____ ST: _____ ZIP: _____

Contacts: _____
 Work Phone Work Fax Work E-mail (required)

About your schools:

			Groceries		Paper Goods			Ice Cream		
School Name	Type ¹	Enrollment	Drop Size ²	Freq- uency ³	Bidding Y/N ⁴	Drop Size ²	Freq- uency ³	Bidding Y/N ⁴	Drop Size ²	Freq- uency ³

¹ High School = H, Middle School = M, Jr. High = J, Elementary = E
² Approximate average delivery size in dollars
³ Weekly, Bi-weekly, Monthly
⁴ Members are not required to bid on paper goods or ice cream. Please check if the school will be participating in these bids