



May 27, 2021

James Killeen
WB Mason
8001 South Willow Street
Manchester, NH 03103

Dear James,

We are happy to inform you that the 2021-2022 New Hampshire Buying Group Paper Bid has been awarded to W.B. Mason.

- Please provide us your item codes on our bid sheet no later than Friday, June 11, 2021.
- Please reach out to the districts to arrange delivery days and times, also by June 11, 2021.
- Districts will need to be set up for online ordering as soon as possible.
- We would appreciate you hosting a webinar for the members to go over the online ordering system before the end of the current school year.
- Please provide contact information to me by email to me so I can post it for our members.
- Please sign and return the award contract to me by email. We will return a fully executed copy to you after that.

The NHBG is excited to work with you for the 21-22 school year, and potentially beyond. Please reach out with any questions or concerns as we work through this process.

Sincerely,

Timothy Goossens, Bid Coordinator